

KENTUCKY SHERIFF'S ASSOCIATION
09/08/2010
LOUISVILLE, KENTUCKY

Meeting called to order at 10:00AM Eastern Standard Time.

Colonel Pat Morgan called role. Sheriff's absent: Sheriff Cain, Korzenborn, and Sheriff Matthews.

Colonel Pat Morgan certified a quorum.

Motion was made by Sheriff Young and seconded by Sheriff Hammons to excuse the absent board members. Motion was approved unanimously.

MINUTES OF PRIOR MEETING

Motion was made to approve the August 24, 2010 minutes made by Sheriff Hammons and seconded by Sheriff Sparrow to approve the minutes of the prior meeting as written. Motion was approved unanimously.

GUEST

Denny Nunnelly and Brian Roy from KACO

SECRETARY/TREASURER'S REPORT

Colonel Morgan distributed and went over the treasurer's report as of September 8, 2010.

KENTUCKY SHERIFF'S ASSOCIATION SECTERARY/TREASURER REPORT

August 24, 2010 – September 07, 2010

Paid bills per President Gaines or Board Approval at KSA Meeting

KSA Operating Account Balance as of 09/07/2010	\$	18,456.71
KSA Mutual Funds	\$	43,353.65
KSA Savings Account	\$	87,818.64
KSA Scholarship Account as of	\$	565.48
KSA Convention Account as of	\$	10,294.16
<u>Dues Collected for the Year of 2010</u>		

The totals dues billed for the year 2010 are \$114,617.00. As of September 7 , 2010 \$108,911.00 for a total of (95.02%) has been collected. That leaves an outstanding balance of \$5,706.

Motion to Void Check 1032 of the KSA Scholarship Account, the recipient was unable to be contacted and the check was never cashed. Motion made by Sheriff Brady, 2nd by Sheriff Sparrow. Motion was approved unanimously.

See Attachment of Account Details.

See attached for Check and Deposit Detail.

Motion to Accept Sheriff Sparrow
2nd Sheriff Young

Motion was approved unanimously.

UNPAID BILLS FOR BOARD APPROVAL

Executive Directors Association Fee \$200.00

Motion to Accept Sheriff Coffey
2nd Sheriff Peoples

Motion was approved unanimously.

KSA

9/7/2010 9:57 AM

Register: Ky Sheriffs Association Convention

From 08/24/2010 through 09/07/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/30/2010		Deposit	2010 KSA Vendor Rep...	10-K Video	X		575.00	9,219.16
09/07/2010			KSA- Operating Account	Funds Transfer			1,075.00	10,294.16

KSA

9/7/2010 9:47 AM

Register: KSA- Operating Account
From 08/24/2010 through 09/07/2010
Sorted by: Date Type: Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/30/2010	4417	The Legacy Fund	Charity Donation	Border Sheriff's	500.00		21,623.77
08/31/2010	4418	Fox, Wood, Wood, & ...	Legal fees	5764 Dec 09 - ...	3,037.50		18,586.27
08/30/2010	4419	Sheriff Jerry Gaines	Travel & meetings exp...	August KSA m...	129.56		18,456.71

KSA

9/7/2010 10:29 AM

Register: KSA Saving Account

From 08/24/2010 through 09/07/2010

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment: C	Deposit	Balance
08/31/2010			Issued securities:Inter...	Interest	X	17.30	R7,818.64

KSA EXECUTIVE DIRECTOR'S REPORT
KSA BOYS/GIRLS RANCH REPORT
KSA Executive Director Wagner Report

KSA Executive Director Jerry Wagner- copies of the August 2010 reports were distributed to the board.

Motion was made to approve the July 2010 KSA Boys and Girls financial report made by Sheriff Williams and seconded by Sheriff Hampton. Motion was approved unanimously.

KSA Ranch Fund Raising Events- Sheriff Wright hosted a Clay Pigeon shoot and a golf scramble over the past weeks and presented a check with all proceeds going to the KSA Ranch.

Barbeque on the River will be held in Paducah Kentucky on 09/23/2010-09/25/2010. KACO and other organization will be hosting a booth and selling barbeque. Any sheriff or deputy who wish to attend to help cook are welcome to do so. The profits from this event will go to the KSA Boys and Girls Ranch.

KSA training- may run from 8:00 a.m. through 5:30 p.m. so that the conference will end on Friday at noon. Other options are being explored. Sheriffs will receive 40 hours of DOCJT certified training and 810 house bill training.

Pugh report- Three Kentucky Sheriff's were selected to be on the Pugh report panel. A meeting was held on this date. Sheriff Fred Yaden from Laurel County attending this meeting on behalf of the KSA. The Pugh report is a study of the over population of the Kentucky Correctional facilities.

KSA EXECUTIVE DIRECTOR'S REPORT
KSA BOYS/GIRLS RANCH REPORT

Sheriffs Vehicle Registration- On going discussions between the KSA, the auditors office and the Department of Local Government on the registering and the titling of Sheriff Vehicles.

New Sheriffs- Letters have gone out to new Sheriffs in reference to this year's KSA conference. Training for new Sheriff's will provide.

Tax Fees- Owen County Sheriff's Office had an Ambulance fee put on their tax bill in 2009. During the audit, it was the auditor's opinion that the sheriff could only collect 1% interest for this service not 4.25%. The KSA is working with the auditor's to rectify this issue. This may take legislative action to clarify this matter.

KSA Vehicle- the KSA received the new vehicle for the KSA Executive Director. The old vehicle will be sold at a fair market price.

PRESIDENT AGENDA
President Gaines

KSA Conference agenda and evening events- The KSA will be having its annual night out at the Corvette Museum on Monday Evening. The Ladies are scheduling daily events and activities all during the week of the conference.

KSA Scholarship and award nomination extended until November 1st, 2010.

KACO conference will be held 11/17-11/19/2010 at the Galt House in Louisville

NEW BUSINESS

Sheriff Peoples- The KSA web site is going to have some updates in the near future. The map of the Commonwealth will be placed on the site and anyone can click onto the county and get that sheriffs information. This is going to be a work in progress. Look for this in the near future.

Sheriff Young-requested that the KSA had a booth at the KY state fair. Several other state organizations already have booths. Sheriff Aubrey has a booth for JCSO and stated that if the KSA has people help with manpower that we can share the booth with his office.

Sheriff Eaton-The Warren County Regional Drug task force wants to make a presentation to the KSA board in reference to making pseudoephedrine a prescription obtained through a pharmacist. The board decided to stay neutral on this matter.

Sheriff Williams-brought to the board's attention that a police agency is hiring retired police officers and deputy sheriff's full time and putting them under non-hazardous duty.

KSA Director Wagner- A commercial with KY sheriffs has been aired across the Commonwealth with Sheriff's appearing in this commercial for Jack Conway. When the KSA board meets, the organization meets as one, not democrats or republicans. The add states that the Kentucky Sheriffs have endorsed Jack Conway for Senator. The KSA has not endorsed and will not endorse candidates in political races. If an individual sheriff does commercials or adds that they support a particular candidate that is up to that sheriff. If sheriffs want to do ads it is requested that the ads do not contain or state that the KSA endorsed a particular candidate. If any sheriff has any question about this please contact KSA director Wagner.

OLD BUSINESS

Sheriff Aubrey A sample of Beige jackets will be on display at the annual KSA conferences.

Sheriff Brady- is working on a car to be donated and raffle tickets to be sold and all proceeds go to the ranch.

Sheriff Coffey- inquired about the use of Special Deputy and reserve deputies and the possibility of have a course at the ranch where attendees can stay at the ranch during the training and hosted by the KSA.

Sheriff Peoples address the board in reference to a software company that the Lewis County treasurer developed that information can be transferred to the state via the internet. A presentation was made to the board by the Lewis County Treasurer on the software package that does all the accounting features that are required by sheriff's offices. A demo disc will be made and reviewed by KSA executive director Wagner. The price of the software is \$4,500 a year and a \$500 maintenance agreement annually Sheriff Gaines recommended that they have a booth at our conference. If any sheriff's has any question please email your questions to lctreasurer@windstream.net. See attached document of report.

LEGISLATIVE ISSUES

Legislative agenda is in the works for the upcoming session, if any sheriffs have any suggestions are issues please contact Sheriff Aubrey or KSA Executive Jerry Wagner.

KACO Executive Director addressed on varies issues that may affect sheriff offices throughout the Commonwealth.

LEGISLATIVE ISSUES

Sheriff Aubrey- received a request from the NSA government affairs office for a donation of \$2,500. The government affairs office is responsible for legislative issues at the National Level that are of great interest to sheriff's offices throughout the United States. **Motion was made to donate \$2,500 to the NSA by Sheriff Aubrey, 2nd by Sheriff Hammons. Motion was approved unanimously**

KACO REPORT

Sheriff Hampton- No report

KACO – Conference will be the 11/17/2010-11/19/2010 at the Galt House in Louisville.

KLEC REPORT

Sheriff Cain –No Report

NEXT MEETING

The next **KSA Board Meeting** will be in Eastern Kentucky a date and time will be determined.

Motion to adjourn was made by Sheriff Hampton and seconded by Sheriff Williams. Motion was passed unanimously.

LEWIS COUNTY SHERRIF
Bank Reconciliation Statement
Fee Fund
As of 6/30/2010

Ending Bank Balance:	\$19,893.26
Outstanding Checks	\$419.25
Deposits Not Credited	\$125.00
Ending Fund Cash Balance:	\$19,599.01

Outstanding Checks

Check Number	Date	Description	Amount
1092	05/24/2010	Dwayne Stone	\$40.00
1114	06/25/2010	Bertram/Hull Insurance	\$101.80
1115	06/25/2010	Foodland	\$71.38
1115	06/29/2010	Stationers, Inc.	\$19.25
1117	06/29/2010	American Express	\$113.84
1118	06/29/2010	Service Office Supply & Printing	\$30.98
1119	06/29/2010	Tom Polley	\$12.00
1120	06/29/2010	Kathy Skidmore	\$20.00
8 Outstanding Checks Totalling			\$419.25

Outstanding Receipts

Date	Description	Amount
06/29/2010	Auto Inspections	60.00
06/29/2010	Serving Papers	40.00
06/30/2010	Auto Inspections	5.00
3 Undeposited Receipts Totalling		\$125.00

Form for Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2010
Lewis County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	2010 Fee Account Budget Estimate	2010 Fee Account Cumulative Actual	2009 Tax Account (Not Fee Account)	Asset/Forfeiture Account (Not Fee Account)	Drug Grant Account (Not Fee Account)
Receipts YTD	400,000.00	175,000.20	3,283,461.98	87,595.65	43,415.00
Total Disbursements YTD	400,000.00	-155,428.19	-3,282,432.56	-13,081.51	-35,886.32
Book Balance/Excess Fees		19,599.01	1,029.12	14,514.14	3,528.68
Bank Statement Balance	0.00	19,893.76	1,029.12	14,817.39	3,528.68
Plus Deposits in Transit	0.00	125.00	0.00	0.00	0.00
Less Outstanding Checks	0.00	-419.25	0.00	303.25	0.00
Other	0.00	0.00	0.00	0.00	0.00
Reconciled Bank Balance		19,599.01	1,029.12	14,514.14	3,528.68
Accounts Receivable	0.00	0.00	0.00	0.00	0.00
Unpaid Obligations	0.00	0.00	0.00	0.00	0.00
Excess Fees		0.00	0.00	0.00	0.00

To the best of my knowledge the information reported herein for the budget quarter ended 6/30/2010 is accurate and complete.

Approved by the fiscal court on the ____ day of _____, 20__.

County Judge/Executive _____ Date _____ Signature of County Sheriff _____ Date _____

	Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Accounts Receivable 12/31	
							YTD	Total
01-001-00	Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-002-00	State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-003-00	State KLEFFP	14,400.00	3,324.57	3,475.62	0.00	0.00	6,800.19	0.00
01-004-00	Finance & Administration Cab	53,500.00	11,548.81	12,079.63	0.00	0.00	23,578.64	0.00
01-005-00	Cabinet Human Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-006-00	Circuit Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-007-00	Sheriff Security Services	8,500.00	2,106.82	1,885.28	0.00	0.00	3,772.10	0.00
01-008-00	Fines/Fees Collected	4,000.00	840.00	733.00	0.00	0.00	1,573.00	0.00
01-009-00	Court Ordered Payments	1,200.00	0.00	39.00	0.00	0.00	69.00	0.00
01-010-00	Fiscal Court	123,000.00	38,171.95	15,854.98	0.00	0.00	54,026.93	0.00
01-011-00	County Clerk - Delinquent Taxes	1,200.00	105.00	1,796.38	0.00	0.00	1,901.38	0.00
01-012-00	Commissions on Taxes Collected	131,000.00	22,122.18	31,953.44	0.00	0.00	54,075.62	0.00
01-013-00	Fees Collected for Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-014-00	Auto Inspections	4,500.00	1,200.00	1,265.00	0.00	0.00	2,465.00	0.00
01-015-00	Accident/Police Reports	350.00	55.00	53.00	0.00	0.00	118.00	0.00
01-016-00	Serving Papers	14,000.00	3,976.00	4,363.00	0.00	0.00	8,339.00	0.00
01-017-00	CCDW	1,200.00	420.00	440.00	0.00	0.00	860.00	0.00
01-018-00	Storage & Towing	500.00	130.00	255.00	0.00	0.00	385.00	0.00
01-019-00	Prisoner Transports	1,500.00	424.60	106.15	0.00	0.00	530.75	0.00
01-020-00	Interest Earned	150.00	15.47	11.68	0.00	0.00	27.15	0.00
Total Revenues		359,000.00	84,549.80	73,750.46	0.00	0.00	158,300.26	0.00
01-021-00	Miscellaneous	1,000.00	193.40	481.54	0.00	0.00	674.94	0.00
01-022-00	Borrowed Money	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-023-00	State Advancement	40,000.00	13,000.00	3,000.00	0.00	0.00	16,000.00	0.00
01-024-00	Bank Note	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		41,000.00	13,193.40	3,481.54	0.00	0.00	16,874.94	0.00
Total Receipts		400,000.00	97,743.20	77,262.00	0.00	0.00	175,005.20	0.00

Part Three		Budget	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total	Unpaid
Disbursements		Estimate	3/31	6/30	9/30	12/31	YTD	Obligations 12/31
01-10-00	Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-11-00	Sherriff's Gross Salary	74,030.00	13,719.85	18,915.20	0.00	0.00	36,835.05	0.00
01-12-00	Deputies' Gross Salaries	121,823.00	33,740.71	25,167.95	0.00	0.00	56,508.66	0.00
01-13-00	Part. Time Gross Salaries	57,000.00	12,332.00	10,532.00	0.00	0.00	22,864.00	0.00
01-14-00	Other Gross Salaries	45,727.00	11,561.32	9,823.83	0.00	0.00	21,484.35	0.00
01-15-00	Overtime Gross	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-16-00	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-17-00	Employee's Share Social Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-18-00	Employee's Share Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-19-00	Employee's Share Haz. Duty Rel.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-20-00	Employee Paid Health Ins.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-21-00	Training Fringe Benefit (HB810)	3,600.00	2,624.24	0.00	0.00	0.00	3,624.24	0.00
01-22-00	Contractor Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-23-00	Advertising	490.00	46.50	169.00	0.00	0.00	235.50	0.00
01-24-00	Vehicle Maint. & Repairs	6,200.00	2,254.96	1,855.91	0.00	0.00	4,110.87	0.00
01-25-00	Storage & Towing	400.00	54.00	200.00	0.00	0.00	740.00	0.00
01-26-00	Supplies and Materials	0.00	0.00	835.55	0.00	0.00	335.55	0.00
01-27-00	Office Materials & Supplies	13,000.00	1,133.84	1,959.77	0.00	0.00	3,093.61	0.00
01-28-00	Uniforms	3,000.00	1,611.52	152.87	0.00	0.00	1,764.39	0.00
01-29-00	Gasoline	18,000.00	131.30	312.09	0.00	0.00	443.39	0.00
01-30-00	Miscellaneous	1,000.00	0.00	155.39	0.00	0.00	155.39	0.00
01-31-00	Transport	300.00	34.74	102.00	0.00	0.00	136.74	0.00
01-32-00	Other Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-33-00	Conversion	350.00	0.00	0.00	0.00	0.00	0.00	0.00
01-34-00	Dues	370.00	0.00	0.00	0.00	0.00	0.00	0.00
01-35-00	Postage	1,500.00	481.94	94.78	0.00	0.00	576.72	0.00
01-36-00	Mileage on Personal Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-37-00	Vehicle Expense	350.00	143.00	0.00	0.00	0.00	143.00	0.00
01-38-00	Bond	500.00	0.00	101.80	0.00	0.00	101.80	0.00
01-39-00	Training Expenses	2,500.00	181.00	308.88	0.00	0.00	489.88	0.00
01-40-00	PV - Gasoline	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-41-00	PV - Maintenance & Repairs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-42-00	Re Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-43-00	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-44-00	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-45-00	State Advancement	40,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-46-00	Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-47-00	Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-48-00	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-49-00	Office Equipment	5,000.00	375.94	1,126.72	0.00	0.00	1,502.66	0.00
01-50-00	Vehicles	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Part Three		Budget	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total	Unpaid
Disbursements		Estimate	3/31	6/30	9/30	12/31	FYD	Obligations 12/31
Total		400,000.00	84,932.46	70,473.73	0.00	0.00	155,406.19	0.00
0*-41-00	Payments to County Treasurer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
0*-42-00	Payments to State Treasurer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Disbursements		400,000.00	84,932.46	70,473.73	0.00	0.00	155,406.19	0.00

Division of Local Government Services
 County Fee Systems Branch
 P.O. Box 638
 Frankfort, KY 40602
 1-502-564-2352 (fax)

ACTUAL MONTHLY INCOME AND EXPENSE REPORT

I, William D. Lewis Sheriff of Lewis County do hereby certify to the County Fee Systems Branch that for the month of June 2010.

ACTUAL RECEIPTS	PER MONTH	YEAR TO DATE
Federal Grants	0.00	0.00
State Grants	0.00	0.00
State KLEFFP	1,158.54	8,800.19
Finance & Administration Gal	3,661.03	23,578.64
Cabinet Human Resources	0.00	0.00
Circuit Clerk	0.00	0.00
Sheriff Security Services	517.46	3,772.10
Fines/Fees Collected	385.00	1,679.00
Court Ordered Payments	0.00	69.00
Fiscal Court	133.44	54,026.53
County Clerk - Delinquent Taxes	1,034.50	1,808.38
Commissions on Taxes Collected	270.08	54,075.62
Fees Collected for Services	0.00	0.00
Auto Inspections	525.00	2,465.00
Accident/Police Reports	21.00	119.00
Serving Papers	1,580.00	8,035.00
CCDW	120.00	860.00
Storage & Towing	60.00	385.00
Prisoner Transports	0.00	530.75
Interest Earned	1.08	27.15
Miscellaneous	0.00	674.64
Borrowed Money	0.00	0.00
State Advancement	0.00	16,000.00
Bank Note	0.00	0.00
Totals	9,487.11	175,005.20

ACTUAL EXPENSES	PER MONTH	YEAR TO DATE
Voided Checks	0.00	0.00
Personal Services	0.00	0.00
Sheriff's Gross Salary	5,638.40	38,636.08
Deputies' Gross Salaries	8,930.35	55,938.65
Part Time Gross Salaries	3,480.00	22,984.00
Other Gross Salaries	3,276.80	21,484.96
Overtime Gross	0.00	0.00
Employee Benefits	0.00	0.00
Employer's Share Social Security	0.00	0.00
Employer's Share Retirement	0.00	0.00
Employer's Share Haz. Duty Ret.	0.00	0.00
Employer Paid Health Ins	0.00	0.00
Training Fringe Benefit (11B810)	0.00	3,624.24
Contracted Services	0.00	0.00

ACTUAL EXPENSES	PER MONTH	YEAR TO DATE
Advertising	0.00	235.50
Vehicle Maint & Repairs	1,085.19	4,110.87
Storage & Towing	0.00	740.00
Supplies and Materials	335.65	335.65
Office Materials & Supplies	844.82	5,152.41
Uniforms	152.97	1,764.59
Gasoline	33.00	443.08
Miscellaneous	177.38	155.38
Transpans	42.00	136.74
Other Charges	0.00	0.00
Convention	0.00	0.00
Dues	0.00	0.00
Postage	5.98	578.72
Mileage on Personal Vehicles	0.00	0.00
Vehicle Expense	0.00	143.00
Bond	101.80	101.80
Training Expenses	3.00	489.88
PV - Gasoline	3.00	0.00
PV - Maintenance & Repairs	3.00	0.00
Re Insurance	3.00	0.00
Depreciation	3.00	0.00
Debt Service	3.00	0.00
State Advancement	0.00	0.00
Notes	0.00	0.00
Interest	0.00	0.00
Capital Outlay	0.00	0.00
Office Equipment	167.17	1,502.68
Vehicles	0.00	0.00
Payments to County Treasurer	0.00	0.00
Payments to State Treasurer	0.00	0.00
Totals	24,201.51	155,406.19

Sheriff

Subscribed and sworn to before me this _____ day of _____ 2010

Notary Public _____ Commission expires _____